

# FLAT SPRINGS BAPTIST CHURCH

Sanford, North Carolina

## Policies Manual

Title Publicity Committee	Policy Number 016	Page: 1 Of: 2
Yearly Elected Committee Members	Date of Revision: 12/13/2015	Level of Revision: 3

### I. Purpose

To publicize upcoming events, of Flat Springs Baptist Church, to our congregation, community and area churches in Sanford, NC.

### II. Definitions

The Publicity Committee – members of Flat Springs Baptist Church selected by the Nominating Committee and approved by the Church membership.

### III. Procedure & Responsibilities

1. Committee members to serve from September 1 through August 31 of each church year.
2. Discuss upcoming events.
3. Determine which events need to be publicized.
4. Determine type of media in which event should be publicized.
5. Delegate assignments to a committee member or a combination of members.

### IV. Related Documents

### V. Supersedes Document

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Publicity Committee	016	3	2
			of: 2

### Revisions

<u>Revision Level</u>	<u>Revision</u>	<u>Revision Made By</u>
0	Original 1-12-03	
1	7/2006	Publicity Committee
2	6/2013	Reviewed by Publicity Committee
3	12/13/2015	PC – Reviewed & Revised