

# FLAT SPRINGS BAPTIST CHURCH

Sanford, North Carolina

## Policies Manual

Title The Lord's Supper Committee	Policy Number 013	Page: 1 Of: 2
Yearly Elected Committee Members	Date of Revision: 12/13/2015	Level of Revision: 2

### I. Purpose

To prepare the Lord's Supper whenever requested or as scheduled. This would normally be the first Sunday of the new quarter.

### II. Definitions

The Lord's Supper Committee – members of Flat Springs Baptist Church selected by the Nominating Committee and approved by church members.

### III. Procedure

- A. Committee members to serve from September 1 through August 31 of each church year.
- B. Guidelines to determine when and how to prepare The Lord's Supper
  - 1. Normally scheduled for the first Sunday of the new quarter.
  - 2. To be scheduled by Pastor and Deacon Board for special service.
  - 3. Sacrament to be served by ordained Deacons of Flat Springs Baptist Church.

### IV. Responsibilities

- A. Committee oversees the preparing of the bread and wine for the service.
- B. Committee is responsible for notifying the Church secretary, so that she may order any needed supplies.
- C. Committee is responsible for cleaning and storing the linens and utensils.

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V. Related Documents

VI. Supersedes Document

### Revisions

<u>Revision Level</u>	<u>Revision</u>	<u>Revision Made By</u>
0	Original 8-11-02	
1	6/9/2013	The Lord's Supper Committee
2	12/13/2015	TLSC –Reviewed & Revised