

FLAT SPRINGS BAPTIST CHURCH

Sanford, North Carolina

Policies Manual

Title Flower Committee	Policy Number 011	Page: 1 Of: 2
Yearly Elected Committee Members	Date of Review/Revision: 10/29/2017	Level of Revision: 3

I. Purpose

Set guidelines for flower and decorations for the church.

II. Definitions

Flower Committee –members of Flat Springs Baptist Church selected by Nominating Committee and approved by church members. Committee is to oversee the flower arranging and decorations.

III. Procedure & Responsibilities

1. Committee members to serve from September 1 through August 31 of each church year.
2. Make flower calendar for sign up to place flowers in the church.
3. Arrange flowers for worship service and special occasions.
4. Send flowers when there is a death of a church member.
5. Decorate Church and fellowship hall at Christmas and for special occasions.

IV. Related Documents

V. Supersedes Document

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Review/Revisions

<u>Revision Level</u>	<u>Review/Revision</u>	<u>Review/Revision Made By</u>
0	Original 6-9-02	
1	6/2013	Reviewed by Flower Committee
2	12/13/2015	FC Reviewed & Revised
3	10/29/2017	FC Reviewed